

## POSTERS GUIDELINES

Make sure your Poster material can be located to the Poster boards sized 96 x 160 cm. The experience of last years poster sessions had shown, that Your individual style to create information for the Congress participants is the most effective way to succeed. Feel free to create content for the poster board with Your ideas to get in contact with the participants. Therefore we do not provide poster templates but recommend some hints.

### Poster Contents:

Each poster should contain the following elements:

1. A short, descriptive title (no abbreviations in the title)
2. Full names of contributing authors
3. Address of unit/institution
4. An introduction
5. Sections on methods, materials, results, and the purpose of the study
6. A conclusion (The conclusion is by far the most important part of the poster – the message should be clear and simple, emphasising implications for practice)
7. **The poster must not exceed 96 cm wide and 160 cm high (Portrait)**
8. Posters must be in portrait orientation.
9. The title and the names and complete affiliations of all authors should be on top of the poster.
10. The following fonts are required:  
At least 60pt for the title.  
At least 44pt for the authors/affiliations and possible headings of sections.  
At least 36pt for the body text.
11. The poster should be readable from 2 to 3 meters distance.
12. Particular attention should be paid to the resolution of pictures and photos. As a rule of thumb, use at least 300dpi resolution.
13. Posters are made with your own facilities.
14. Some hints for the poster
  - Use a few (e.g, 6-8) Bullet-Type Charts, figures, tables, equations, etc. to indicate and highlight the important technical content of your paper. Simply posting the pages of your written version IS NOT an effective Poster Paper Presentation.
  - Provide an Introduction (outline) and a Summary or Conclusion for your Poster
  - Be prepared to use your Poster Paper Presentation as the basis to briefly explain the work described and to answer specific questions from the viewers
  - It is helpful to have copies of the written version of your paper available for those viewers who may want to study aspects of your work in more detail. Also, have your business cards available for those who may wish to contact you at a later date. In addition, bring along a tablet of blank paper that you may use for a discussion of technical details relating to your poster.

**Please note** that commercial sponsors cannot be acknowledged

**Language:**

Your poster must be written in ENGLISH. Please be available by your Poster throughout the Poster Session.

**Materials:**

In order to fit the poster board, your poster should not exceed 96 cm wide and 160 cm high (Portrait). Prepare your material beforehand so that it will fit neatly into the space available and can be easily attached to the board. The Conference organisers will provide suitable fixing materials, and on site assistance will be available to help you to display your poster. Thin cardboard is more suitable than paper.

**Mounting your Poster:**

The Poster Area will be open for the mounting of posters on 6th October 2010 from 8:00 and then during whole conference at the times of the programme. The presenters should be mainly available for discussion at their posters during assigned poster session.

**Removing your Poster:**

All material must be removed by the owner of the poster at the end of the Conference. The Conference Organisers cannot accept responsibility for any material left behind. The organisers are not responsible for loss or damage to those posters that are not removed by authors within the times of dismantling as indicated above, posters left at the end of the conference will be automatically destroyed.